

## **PACKAGE POLICY**

The New Outlook Academy will provide everything your child needs while at the school, including hygiene products and clothing. However, we recognize that students also enjoy receiving items of their own. In order to send items to your child, please review and follow the guidelines indicated below:

Students may receive no more than two deliveries per month. To ensure safety, all packages must be shipped directly from a retail vendor such as Wal-Mart or Amazon. Packages shipped directly from a person will be returned without being opened. Also for the protection of our students and staff, packages will be opened in the presence of staff. Any items that are not approved will be